

2023 Spring Semester Information for Admitted Students

Kwangwoon University sincerely congratulates those who have passed the admission! Please refer to the following information and confirm your admission by following the procedure below.

1. Schedule

	Date		Note
Registration	2022.11.14 (Mon) – 11.18 (Fri)		
Letter of Admission Issuance	Starting from 2023.1.4. (Wed)		<ul style="list-style-type: none"> - Visit the Office of International Affairs (Donghae Culture & Arts Center, Room 114) - Visa change (D4 → D2) group application: a separate notice will be uploaded later
Orientation	2023.2.22 (Wed) Time and place: will be announced later		<ul style="list-style-type: none"> - For undergraduate freshmen, transfer students, and exchange students - Offline (can be changed to online depending on the COVID-19 situation)
Course Registration	Freshmen	2023.2.27 (Mon) (May be changed, check notice)	- Course registration manual will be sent by email
	Transfer	2023.2.14 (Tue) – 17 (Friday) (May be changed, check notice)	
Fall Semester First Day	2023.03.02. (Thu)		

※ The above schedule is subject to change depending on internal and external circumstances, so please check your email and website notices from time to time

2. Tuition and Visa

- I. **[Tuition Fee Payment]** Please pay the tuition fee to the designated bank.
- II. **[Visa Change]** Prepare the necessary documents for changing your visa. You can choose one of the three methods below to apply for a visa.
 - 1) HiKorea(<https://www.hikorea.go.kr/Main.pt>): Login and apply through the e-Application
 - 2) After reserving a visit to your immigration office, visit the immigration office in person.
 - 3) Kwangwoon University's on-campus visa application process will take place around February. The exact date will be announced later.
 - * **D-4 → D-2 Required Documents:**
 - Passport
 - Alien Registration Card
 - 1 photo
 - Letter of Admission
 - Tuition payment confirmation
 - 130,000 won (fee)
 - Language school confirmation documents (grades, attendance rate)
 - Final educational attestation documents
 - Proof of residence
 - Domestic bank balance certificate (USD 10,000)

* The final academic certificate submitted at the time of application **will not be returned. Students must prepare individually**
- III. **[Visa Application for those who are NOT in Korea]** Students who need to apply for a D-2 visa from abroad will be sent a standard Letter of Admission individually after paying tuition. Be sure to **apply for the issuance of the Letter of Admission by 11.30 (Wed)**. To apply fill in the Naver form (required) → <https://naver.me/xYQ7DWzo>
 - * For overseas residents a scanned copy of Letter of Admission will be sent by e-mail (Original can be sent if necessary).
 - * After receiving the Letter of Admission, you must apply for a visa at the Korean embassy abroad. You must apply for alien registration within 90 days of entering Korea.

3. Dormitory

Category	Happy Dormitory	
People/Room	Double Room (2 people/room)	
Move-in period and cost	1 semester	2023.2.14(Tue) – 2023.8.8(Tue), approx. \$1210 (1.600.000 won)
Deposit	approx. \$80 (100.000 won)	
Applicants	Male: 00, Female: 00 (not disclosed)	
Application Period	2023.1.3 (Tue) – 2023.1.13 (Fri)	
Results Announcement	Planned on 2023.1.18 (Wed)	
How to apply	Online Application: https://naver.me/xDM1ZcmX	

※ The dormitory fee is paid after moving into the dorm. The dormitory cost mentioned above is the standard cost for 2022, it may be changed later.

※ If the online application link does not open on your mobile phone, please apply on your PC.

4. Remarks

- I. If you did not obtain a degree, or if it is confirmed that you have been accepted or admitted through false or falsified information in the submitted documents, or other illegal methods, admission and acceptance will be cancelled (no refund of tuition)
- II. Credits for transfer students: Determined after admission.
- III. If you do not pay tuition within the registration period, your admission will be cancelled.
- IV. If you wish to cancel your application due to unavoidable circumstances after registration, you must submit a Memorandum of Cancellation for the 2023 academic year to the Office of International Affairs by January 27th, 2023 (Fri). Tuition refund will proceed under Kwangwoon University's tuition return standards.
(Application cancelation form: http://oia.ofgod.com/reference/form.php?BoardMode=view&UID=161&CURRENT_PAGE=1)
- V. **If the visa issuance or extension or change is not permitted**, the Kwangwoon University does not take any responsibility and cannot enroll a student without a visa.
- VI. **Course registration for new students is scheduled for 2023.2.27. (Mon)**, and **transfer students for 2023.2.14 (Tue) – 2023.2.17 (Fri)**. Students must register for Korean, major, and liberal arts courses by referring to the course registration manual.
- VII. Orientation for freshmen and transfer students will be held offline on **February 22, 2023 (Wed)**.
- VIII. The details of the admissions evaluation and grades will not be disclosed.
- IX. Admission-related matters not specified in this guide will follow the rules set by the school.
- X. The above schedule and contents might be changed due to COVID-19 or other circumstances.

5. For further details, please contact the Office of International Affairs.

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